OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
MARCH 17, 2026 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS PRESENT: (14)	J. Becher, P. Boegner, T. Brown, S. Carlson, C. Castiglione, D. Darbyshire, H. Flowers, L. Graham, A. Kemp-Watkins, J. Kerr, A. Lord, L. McCall, W. Thibodeau and G. Wooten
MEMBERS ABSENT W/NOTICE: (9)	T. Carter, J. Harrington-Davis, T. Hatfield, J. Petroskey, L. Royston, S. Shelby, J. Steenbergh, G. Wooten and D. Zaliwski
STAFF:	J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, B. Frontiera, B. Kalso, D. Lake, L. Rivard-Weston, D. Scigaj, T. Shaffer, J. St. Henry and S. Wills
OTHERS:	Teresa Brittentine - Oakland County Michigan Works! Pontiac Jason Charnow – Gesher Human Services Jill Geyman – Gesher Human Services Ryan Hundt – Michigan Works! Association Kerstin Kacmarek – Foundation for Behavioral Resources Charlene Thomas - Oakland County Michigan Works! Southfield Denise VanHee - Oakland County Michigan Works! Troy

The meeting was called to order at 8:10 a.m. by Chairperson David Darbyshire.

1. Welcome, Call to Order, and Introductions
   David Darbyshire welcomed those present and thanked them for coming. Mr. Darbyshire asked the guests to introduce themselves.

2. ROLL CALL – Quorum Established

3. Previous Minutes
   Motion by H. Flowers, Supported by P. Boegner

   RECOMMEND APPROVAL OF THE MINUTES FROM THE 1/27/26 WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

   Motion Carried by Unanimous Voice Vote.

4. Manager's Report
   Jennifer introduced Tammy Brown, the Troy Continuing Education Supervisor, as the Board's newest member.

   Ms. Llewellyn also introduced Brittany Kalso as the newest Workforce Development Division's employee. Ms. Kalso will be assisting Rana Al-Igoe with the Oakland80 initiative.

   Jennifer Llewellyn updated the Board on the activities of the MWA and state and federal initiatives.

5. Remarks from Ryan Hundt, CEO – Michigan Works! Association
Ryan Hundt, CEO of the Michigan Works! Association updated the Board on state and federal activities.

Motions from the Executive Committee Meeting of 3/13/26:

6. A Grant Between the Detroit Regional Chamber Foundation and Oakland County Michigan Works! for February 9, 2026 through June 30, 2026
Motion by P. Boegner, Supported by C. Castiglione

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- A GRANT, FOR WHICH THE GRANTOR IS THE DETROIT REGIONAL CHAMBER FOUNDATION AND THE GRANTEE IS OAKLAND COUNTY MICHIGAN WORKS!, AND WHICH IS FUNDED FOR $10,000 FROM FEBRUARY 9, 2026 THROUGH JUNE 30, 2026; AND

- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

7. Grant #20258423 between the Community Foundation for Southeast Michigan and Oakland County for February 1, 2026 through January 31, 2027
Motion by L. Graham, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE GRANT NUMBER 20258423, FOR WHICH THE GRANTOR IS THE COMMUNITY FOUNDATION FOR SOUTHEAST MICHIGAN AND THE GRANTEE IS OAKLAND COUNTY, AND WHICH IS FUNDED AT $200,000, FROM FEBRUARY 1, 2026 THROUGH JANUARY 31, 2027.

Motion Carried by Unanimous Voice Vote.

8. The Oakland County Michigan Works! Agency's (MWA's) Calendar Year 2026 Michigan Works! System Plan
Motion by W. Thibodeau, Supported by H. Flowers

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S MICHIGAN WORKS! SYSTEM PLAN FOR CALENDAR YEAR 2026 (i.e., JANUARY 1, 2026 THROUGH DECEMBER 31, 2026).

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 3/13/26:

9. Modification #2 to the Oakland County Michigan Works! Agency's Integrated Education and Training (IET) Program for July 1, 2024 through June 30, 2026
Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #2 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES (SWA) ALLOCATION OF $88,719, WHICH REFLECTS AN INCREASE OF $32,111, TO SUPPORT THE INTEGRATED EDUCATION AND TRAINING (IET) PROGRAM FOR JULY 1, 2024 THROUGH JUNE 30, 2026.

Motion Carried by Unanimous Voice Vote.

10. The Youth Solutions Affiliate Agreement between Youth Solutions, Incorporated, and Oakland County for October 1, 2025 through September 30, 2026
Motion by D. Darbyshire, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE YOUTH SOLUTIONS AFFILIATE AGREEMENT BETWEEN YOUTH SOLUTIONS, INCORPORATED, AND OAKLAND COUNTY, FOR OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026; AND

- THE AGREEMENT'S BUDGET FOR WHICH A LINE ITEM AND AMOUNT ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

11. Modification #2 to the Oakland County MWA's Allocation for the Michigan Auto-Related Employment Recovery Project: 9/15/23 – 9/30/26
Motion by H. Flowers, Supported by D. Darbyshire

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

A.) MODIFICATION #2 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) ALLOCATION FOR THE MICHIGAN AUTO-RELATED EMPLOYMENT RECOVERY PROJECT, WHICH IS FUNDED THROUGH MICHIGAN'S EMPLOYMENT RECOVERY DISLOCATED WORKER GRANT (DWG), UNDER SECTION 170 OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), FROM SEPTEMBER 15, 2023 THROUGH SEPTEMBER 30, 2026; AND

B.) THE ALLOCATION BUDGET, WHICH IS DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. January 21, 2026 letter from Global Automation Technologies re: Oakland County Michigan Works! Pontiac
2. January 22, 2026 letter from 3D Creative Designz re: Oakland County Michigan Works! Pontiac
3. January 23, 2026 letter from Energy Sciences re: Oakland County Michigan Works! Oak Park
4. January 27, 2026 email from Crystal R. re: Oakland County Michigan Works! Waterford
5. February 13, 2026 email from Crystal W. re: Oakland County Michigan Works! Waterford
6. February 27, 2026 letter from SEMCA re: Apprenticeship Building American Monitoring
7. Talent and Growth Barrier Removal Flyer

The above communications were reviewed and received and filed by the Board.

PUBLIC COMMENT:

There was no public comment during the meeting.

The meeting was adjourned at 9:45 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

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Debbie Lake, Recording Secretary Paula Boegner, Secretary