OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD MEETING
JULY 28, 2026 - THE IROQUOIS CLUB
BLOOMFIELD HILLS, MICHIGAN

MEMBERS PRESENT: (16)	J. Becher, P. Boegner, T. Brown, D. Darbyshire, H. Flowers, L. Graham, T. Hatfield, A. Kemp-Watkins, J. Kerr, A. Lord, L. McCall, J. Petroskey, S. Shelby, J. Steenbergh, C. Tribuzio and G. Wooten
MEMBERS ABSENT W/NOTICE: (6)	T. Carter, C. Castiglione, J. Harrington-Davis, L. Royston, W. Thibodeau and D. Zaliwski
STAFF:	J. Llewellyn, R. Al-Igoe, K. Arnone, D. Bachman, B. Frontiera, B. Kalso, D. Lake, D. Scigaj, T. Shaffer and J. St. Henry
OTHERS:	Paul Blatt – Gesher Human Services Teresa Brittentine - Oakland County Michigan Works! Pontiac Brooke Clancy – Oakland County Michigan Works! Waterford Jill Geyman – Gesher Human Services Sherry Kless – Oakland County Michigan Works! Oak Park Lisa Straske – Oakland County Michigan Works! Southfield Denise VanHee – Oakland County Michigan Works! Troy

The meeting was called to order at 8:02 a.m. by Chairperson David Darbyshire.

1. Welcome, Call to Order, and Introductions
   David Darbyshire welcomed those present and thanked them for coming. Mr. Darbyshire asked the guests to introduce themselves.

2. ROLL CALL – Quorum Established

3. Previous Minutes
   Motion by H Flowers, Supported by P. Boegner

   RECOMMEND APPROVAL OF THE MINUTES FROM THE 5/5/26 WORKFORCE DEVELOPMENT BOARD MEETING, AS SUBMITTED.

   Motion Carried by Unanimous Voice Vote.

4. Manager's Report
   Jennifer Llewellyn updated the Board on the activities of the MWA and state and federal initiatives.

Motions from the Executive Committee Meeting of 7/24/26:

5. The Mid-Cycle Modification to Planning Region Ten's Workforce Innovation and Opportunity Act (WIOA) Four-Year Regional Plan for Program Years 2024 through 2027 (i.e., July 1, 2024 – June 30, 2028)
Motion by P. Boegner, Supported by T. Brown

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE MID-CYCLE MODIFICATION TO PLANNING REGION TEN'S WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOUR-YEAR REGIONAL PLAN FOR PROGRAM YEARS 2024 THROUGH 2027 (i.e., JULY 1, 2024 THROUGH JUNE 30, 2028).

Motion Carried by Unanimous Voice Vote.

6. The Mid-Cycle Modification to the Oakland County Michigan Works! Agency's (MWA's) WIOA Four-Year Local Plan for Program Years 2024 through 2027
Motion by T. Hatfield, Supported by S. Shelby

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD APPROVE THE MID-CYCLE MODIFICATION TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) FOUR-YEAR LOCAL PLAN FOR PROGRAM YEARS 2024 THROUGH 2027 (i.e., JULY 1, 2024 THROUGH JUNE 30, 2028).

Motion Carried by Unanimous Voice Vote.

7. The Oakland County Workforce Development Board's Career and Educational Advisory Council (CEAC) for 1/1/26 – 12/30/27
Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE OAKLAND COUNTY WORKFORCE DEVELOPMENT BOARD:

A.) CERTIFY, FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 30, 2027, THE BOARD'S CAREER AND EDUCATIONAL ADVISORY COUNCIL (CEAC).

B.) APPOINT THE FOLLOWING CEAC MEMBERS TO REPRESENT THE FOLLOWING SECTORS:

Motions from the Executive Committee Meeting of 7/24/26: (cont.)

7. The Oakland County Workforce Development Board's Career and Educational Advisory Council (CEAC) for 1/1/26 – 12/30/27 (cont.)

Member	Sector
Carlo Castiglione	Workforce Development Board (WDB) Member and Labor
David Darbyshire	WDB Member
Dawn Aubry	Postsecondary Institution
Daniel Summers II	Postsecondary Institution
Jarrad Grandy	CTE Administrator and the Intermediate School District (ISD)
Jeanette Brown	Non-WDB Employer
Jennifer Llewellyn	Other Member
Jillian Geyman	Other Member
John Kerr	WDB Member
Christopher Delgado	ISD
Kimberly Hurns	Postsecondary Institution
Lee Graham	WDB Member and Labor
Michele Economu-Ureste	Non-WDB Employer
Naheed Huq	Non-WDB Employer
Nancy Finazzo	Postsecondary Institution and Academic Educator
Paul Agosta	Non-WDB Employer
Paul Blatt	Non-WDB Employer
Remylin Bruder	Postsecondary Institution and Academic Educator
Samino Scott	Other Member
Tammy Brown	WDB Member and Local School District
Wayne Thibodeau	WDB Member and Postsecondary Institution
Fernando Monge	Local School District
Patrick Brown	Other Member
Denise VanHee	Parent

C.) DESIGNATE NANCY FINAZZO AS THE CEAC'S CHAIRPERSON; AND

D.) DESIGNATE RANA AL-IGOE AS THE CEAC'S LEAD POINT OF CONTACT.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/24/26: (cont.)

8. The MI Skills Fund Contract Between the Michigan Works! Association and Oakland County: 7/13/26 – 12/31/26
Motion by S. Shelby, Supported by J. Becher

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- THE MI SKILLS FUND CONTRACT BETWEEN THE MICHIGAN WORKS! ASSOCIATION AND OAKLAND COUNTY IN THE AMOUNT OF $78,008.38, AND FOR THE PERIOD THAT BEGINS ON JULY 13, 2026, AND THAT ENDS ON DECEMBER 31, 2026; AND

- THE CONTRACT'S BUDGET, WHICH IS IDENTIFIED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

9. The Oakland County MWA's "Michigan Advancing Social Work Careers Through Education and Navigation Direction (MI ASCEND)" Allocation and Plan Narrative: 1/1/26 – 12/31/26
Motion by L. Graham, Supported by D. Darbyshire

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

A. THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) ALLOCATION AND ATTACHED PLAN NARRATIVE FOR THE "MICHIGAN ADVANCING SOCIAL WORK CAREERS THROUGH EDUCATION AND NAVIGATION DIRECTION (MI ASCEND)" PROGRAM DURING THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2027; AND

B. MI ASCEND'S BUDGET, WHICH IS DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

10. The Oakland County MWA's Allocation and Plan Narrative for the "Workforce and Employer Expansion: Sector Strategies and Related Activities" (WEESSRA) Initiative: 1/1/26 – 12/31/26
Motion by A. Kemp-Watkins, Supported by T. Brown

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

A. THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S ALLOCATION OF $216,645 AND THE ATTACHED PLAN NARRATIVE FOR THE FISCAL YEAR 2026 (OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026) "WORKFORCE AND EMPLOYER EXPANSION: SECTOR STRATEGIES AND RELATED ACTIVITIES (WEESSRA)" INITIATIVE, WHICH IS EFFECTIVE FROM JANUARY 1, 2026 THROUGH DECEMBER 31, 2026; AND

B. THE WEESSRA INITIATIVE'S BUDGET INFORMATION SUMMARY, WHICH IS ALSO ATTACHED.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/24/26: (cont.)

11. Grant Number "Oakland MICentral 26" between the Michigan Department of Labor and Economic Opportunity (LEO), Workforce Development (WD) and Oakland County: 10/1/25 – 5/31/26
Motion by J. Petroskey, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER "OAKLAND MICENTRAL 26", FOR WHICH OAKLAND COUNTY IS THE GRANTEE AND THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO) IS THE GRANTOR, AND WHICH IS FROM OCTOBER 1, 2025 THROUGH MAY 31, 2026, FOR $280,326 IN PROGRAM YEAR 2024 (i.e., JULY 1, 2024 THROUGH JUNE 30, 2025).

- THE GRANT'S BUDGET, FOR WHICH A LINE ITEM AND AMOUNT ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

12. Grant Number "SAE 2026 Oakland" between the Michigan Department of Labor and Economic Opportunity (LEO) and Oakland County Michigan Works!: 3/1/26 – 9/30/26
Motion by J. Becher, Supported by J. Petroskey

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE:

- GRANT NUMBER "SAE 2026 OAKLAND", FOR WHICH OAKLAND COUNTY MICHIGAN WORKS! IS THE GRANTEE AND THE MICHIGAN DEPARTMENT OF LABOR AND ECONOMIC OPPORTUNITY (LEO) IS THE GRANTOR, AND WHICH IS FROM MARCH 1, 2026 THROUGH SEPTEMBER 30, 2026 FOR $349,800 IN FISCAL YEAR 2026 (i.e., OCTOBER 1, 2025 THROUGH SEPTEMBER 30, 2026).

- THE GRANT'S BUDGET, FOR WHICH LINE ITEMS AND AMOUNTS ARE DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

Motions from the Executive Committee Meeting of 7/24/26: (cont.)

13. The Oakland County MWA's Program Year 2026 (i.e., July 1, 2026 – June 30, 2027) WIOA Adult, Dislocated Worker, and Youth Allocations
Motion by D. Darbyshire, Supported by S. Shelby

RECOMMEND THAT THE WORKFORCE DEVEOPMENT BOARD APPROVE PROGRAM YEAR 2026 (i.e., JULY 1, 2026 THROUGH JUNE 30, 2027) ALLOCATIONS, WHICH ARE DELINEATED IN THE ATTACHED NARRATIVE, FOR THE FOLLOWING PROGRAMS:

- THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) ADULT PROGRAM;
- THE WIOA DISLOCATED WORKER PROGRAM; AND
- THE WIOA YOUTH PROGRAM.

Motion Carried by Unanimous Voice Vote.

14. The Oakland County MWA's Program Year 2026 Employment Service (ES) Allocation
Motion by T. Brown, Supported by A. Kemp-Watkins

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S (MWA'S) PROGRAM YEAR 2026 (i.e. JULY 1, 2026 THROUGH JUNE 30, 2027) EMPLOYMENT SERVICE ALLOCATION OF $1,845,834, WHICH CONSISTS OF THE FOLLOWING AMOUNTS FROM THE FOLLOWING SOURCES:

- $1,534,200 IN WAGNER-PEYSER 7(A) FUNDS, AS DELINEATED IN THE ATTACHED NARRATIVE; AND
- $311,634 IN WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) STATEWIDE ACTIVITIES (SWA) FUNDS, AS DELINEATED IN THE ATTACHED NARRATIVE.

Motion Carried by Unanimous Voice Vote.

15. Modification #1 to the Oakland County MWA's Fiscal Year 2026 (i.e., October 1, 2025 through September 30, 2026) Food Assistance Employment and Training (FAE & T) Program's Program and Supportive Services Allocations
Motion by H. Flowers, Supported by P. Boegner

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD APPROVE MODIFICATION #1 TO THE OAKLAND COUNTY MICHIGAN WORKS! AGENCY'S FISCAL YEAR 2026 FOOD ASSISTANCE EMPLOYMENT AND TRAININING (FAE & T) PROGRAM AND SUPPORTIVE SERVICES ALLOCATIONS AND ATTACHED BUDGET INFORMATION SUMMARIES.

Motion Carried by Unanimous Voice Vote.

New Business:

16. Nominations and Elections for Program Year 2026 (i.e., July 1, 2026 – June 30, 2027) Board Officers:

Chairperson
Vice-Chairperson
Secretary
Treasurer

Chairperson
Jack Becher nominated Hernando Flowers for Chairperson. There were no other nominations.

Motion by J. Becher, Supported by S. Shelby

RECOMMEND THAT THE NOMINATIONS FOR CHAIRPERSON BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR HERNANDO FLOWERS.

Motion Carried by Unanimous Voice Vote.

Vice-Chairperson
Tim Hatfield nominated David Darbyshire for Vice-Chairperson. There were no other nominations.

Motion by T. Hatfield, Supported by S. Shelby

RECOMMEND THAT THE NOMINATIONS FOR VICE-CHAIRPERSON BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR DAVID DARBYSHIRE.

Motion Carried by Unanimous Voice Vote.

Secretary
Lee Graham nominated Christina Tribuzio for Secretary. There were no other nominations made.

Motion by L. Graham, Supported by A. Lord

RECOMMEND THAT NOMINATIONS FOR SECRETARY BE CLOSED, AND THAT A UNANIMOUS BALLOT BE CAST FOR CHRISTINA TRIBUZIO.

Motion Carried by Unanimous Voice Vote.

New Business: (cont.)

16. Nominations and Elections for Program Year 2026 (i.e., July 1, 2026 – June 30, 2027) Board Officers: (cont.)

Chairperson
Vice-Chairperson
Secretary
Treasurer

Treasurer
Joe Petroskey nominated Paula Boegner for Treasurer. There were no other nominations made.

Motion by J. Petroskey, Supported by S. Shelby

RECOMMEND THAT NOMINATIONS FOR TREASURER BE CLOSED,
AND THAT A UNANIMOUS BALLOT BE CAST FOR PAULA BOEGNER.

Motion Carried by Unanimous Voice Vote.

17. Appointments to the Oakland County Workforce Development Board's Executive Committee
Motion by D. Darbyshire, Supported by C. Tribuzio

RECOMMEND THAT THE WORKFORCE DEVELOPMENT BOARD
RATIFY THE APPOINTMENTS OF THE FOLLOWING INDIVIDUALS
TO THE BOARD'S PROGRAM YEAR 2020 EXECUTIVE COMMITTEE:

JACK BECHER
PAULA BOEGNER
DAVID DARBYSHIRE
HERNANDO FLOWERS
TIM HATFIELD
LAUREN ROYSTON
SHANELL SHELBY
CHRISTINA TRIBUZIO

Motion Carried by Unanimous Voice Vote.

18. Board Alternate Signatory
Motion by P. Boegner, Supported by H. Flowers

RECOMMEND THAT, FOR THE REMAINDER OF CALENDAR YEAR
2026, AND FOR CALENDAR YEAR 2027, THE WORKFORCE
DEVELOPMENT BOARD DESIGNATE DAVID DARBYSHIRE, THE
BOARD'S VICE-CHAIRPERSON, AS THE ALTERNATE SIGNATORY
TO SIGN WORKFORCE DEVELOPMENT PLANS AND MODIFICATIONS
FOR HERNANDO FLOWERS, THE BOARD'S CHAIRPERSON.

Motion Carried by Unanimous Voice Vote.

COMMUNICATIONS:

1. May 1, 2026 – Email from Southfield Alumnae Chapter, Delta Sigma Theta Sorority Inc. re: Expungement Fair
2. May 5, 2026 – The Oakland Press Article "Oakland80 Helps Bridge the Gap"
3. May 6, 2026 – Letter from the State of Michigan Department of Labor and Economic Opportunity re: Data Validation
4. May 7, 2026 – Letter from State of Michigan Department of Labor and Economic Opportunity re: RESEA
5. May 7, 2026 – Email from Alex Chudzik, Oakland80 Navigator re: Cathy Sanchez at Oakland County Michigan Works! Waterford
6. May 11, 2026 – Letter from State of Michigan Department of Labor and Economic Opportunity re: RESEA
7. May 20, 2026 – Email from Anahita Lord, Michigan Rehabilitation Services re: Steve Rideout and Clean Slate
8. May 22, 2026 – Email from Ms. Heaton-Wyrick re: Staff at Oakland County Michigan Works! Troy
9. June 18, 2026 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle II Monitoring
10. June 18, 2026 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Oakland County Single Audit Report for the Fiscal Year Ending September 30, 2025
11. June 22, 2026 – Email from Sam Jenkins, Oakland County re: Juneteenth Celebration Participation
12. June 22, 2026 – Note from The Swift Family re: Staff at Oakland County Michigan Works! Novi
13. June 29, 2026 – Letter from Living and Learning Enrichment Center re: Chris Mosier at Oakland County Michigan Works! Novi
14. July 29, 2026 – Letter from State of Michigan Department of Labor and Economic Opportunity re: Cycle II Monitoring

The above communications were received and filed by the Board.

PUBLIC COMMENT:
No comments from the public were made during the meeting.

The meeting was adjourned at 9:45 a.m.

Foregoing minutes subject to approval.

Respectfully submitted:

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Debbie Lake, Recording Secretary Paula Boegner, Secretary