

OCHD Food Service Industry Forum

April 9, 2026

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EH Public Health Chief
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Agenda

Place your name and organization in the chat

- Welcome!
- OCHD Updates
- Accela Citizen Access (ACA)
- Open Discussion and Resource Sharing
- Follow-up Survey

Food News & Views



A New Year, A New System: ACCELA

On February 9, we replaced our old licensing and inspection system, E-Health, with Accela! Within the [Acella Citizen Access](#) (ACA) platform, food service operators, managers and owners will be able to apply for and renew licenses, track the status of plan review applications, upload documents, pay fees, and request TFU inspections.

Visit our [website](#) for guidance documents and videos on creating and linking your ACA account.

All license types will be eligible for renewal within the system starting March 2.

Food Service Licensing Fees

- Fixed Location (0 - 24 Seats): \$338.20
- Fixed Location (25 - 99 Seats): \$398.00
- Fixed Location (100+ Seats): \$457.80
- Commissaries: \$338.20
- Special Transitory Food Unit (STFU): \$171.65
- Mobile Food Establishment
 - Cold Truck/Pushcart: \$131.20
 - Steam Truck: \$156.50
 - Hot Truck: \$181.80

License Renewals

Manager
Certification

Basic Food Safety

FSIF

Enforcement
Policy

SOPs

Food Allergens

Boil Water Notices

Food Service License Renewals

- Food Service Establishment Licenses Expire Annually
 - **April 30**
- Transitory Food Units (TFU) must have documentation of 2 completed paid operational inspections during the previous licensing year
 - May 1 – April 30

Reminder

- Fee Increases

Food Service License *(Charges/Exemptions)*

Renewal late charges:

Late fees apply for applications recv'd after **April 30th**

Additional late fees for applications recv'd after **May 31st**

Veteran: With Veteran's License – State Fee Waived

OCHD Fees: Includes State Fee and Education Fee

501(c)(3): State Fee Waived, OCHD & Education Fee still apply

*Food Service License – Fixed, Mobile, STFU

0-24 Seats	\$338.20
25-99 Seats	\$398
100+ Seats	\$457.80
Commissaries	\$338.20
STFU <i>(Includes \$39 State + \$5 Edu Fees)</i>	\$171.65
Mobile Food Service: Cold Truck/Pushcart	\$131.20
Steam Table Truck	\$156.50
Hot Truck	\$181.80

Temporary Food Service Establishment

Temp Food License <i>(Two working days prior to event)</i>	\$78
Temp Food License <i>(Less than two working days prior to event)</i>	\$91.80
Temp Food License <i>(Collected in Field)</i>	\$106.75
Temp Food – Multiple inspections under one license	\$54.05

Plan Review – Food Establishments

Partial Plan Review	\$117.30
0-24 Seats	\$151.80
25-99 Seats	\$189.75
100+ Seats	\$227.70
STFU	\$157.55
Commissaries	\$230
Mobile Food Establishments	\$117.30

Inspection Fees

Fixed Food Re-Inspection Fee	\$74.75
STFU Inspection	\$103.50

Spanish ServSafe

- OCHD will be offering the ServSafe Certified Manager training in Spanish in October of 2026.



**CERTIFICACIÓN DE ADMINISTRADORES DE PROTECCIÓN
DE ALIMENTOS CURSOS EN ESPAÑOL: 2026**

Instrucción, materiales de apoyo, libro de curso y examen en español.

Rx for Kids

- Pontiac, Hazel Park, and Royal Oak Township



Help for Expecting Moms and Babies

Rx Kids is a community-wide cash prescription program for pregnant moms and babies living in participating locations. Rx Kids provides moms with \$1,500 in no-strings-attached cash during pregnancy, and \$500 a month for their baby's first six or 12 months.

“Rx Kids has helped me know my baby has everything they need.”

Visit RxKids.org to see if you live in an Rx Kids community.

Share Your #RxKids Story



It Takes a Village of Love and Support.
Rx Kids is brought to you by the following partners:

MICHIGAN STATE UNIVERSITY | HURLEY CHILDREN'S HOSPITAL | PEDIATRIC PUBLIC HEALTH INITIATIVE

GiveDirectly

Rx Kids is made possible with generous support from the State of Michigan and a growing family of funders and supporters. For a complete list, visit RxKids.org/Funders.

Updates

- Licensing Renewals



Food Safety | Oakland County, MI

[Business](#)[Community](#)[Government](#)[Find Service](#)

Health

[+ About](#)[- Public Health Services](#)[+ Children & Families](#)[+ Clinic Services](#)[+ Disease Prevention](#)[+ Emergency Preparedness](#)[- Environmental Health](#)[Air](#)[Beaches](#)[Body Art](#)[Campground Inspection](#)[Classes](#)[Food Safety](#)[Onsite Sewage Disposal
System \(Septic\)](#)[Shelter Programs](#)[Swimming Pools](#)

Food Safety



2026-2027 Food Service License Renewals

- [Renew Online: Accela Citizen Access \(ACA\)](#)
- [ACA Renewal Direction \(Fixed Establishments\)](#)
- [ACA Renewal Direction \(TFU\)](#)
- [ACA Renewal Direction \(Mobiles\)](#)

*New Accela Citizen Access Online Platform

The Oakland County Health Division would like to introduce the public and license holders to our new online tool, [Accela Citizen Access](#) (ACA). **On February 9, 2026, Accela will be replacing our current licensing and inspection system, E-Health.** Within the ACA platform, you will be able to submit anonymous complaints, apply for and renew licenses, track the status of your application, update information, upload documents, pay fees, and request inspections.

- [Creating an ACA Account Video](#)
- [Creating an ACA Account Directions](#)
- [Linking Records to an ACA Account Video](#)
- [PIN Registration for ACA Account Directions](#)

About the Program

https://aca-prod.accela.com/OAKLANDCO/Default.aspx



Environmental Health Online Services

(248) 858-1312

[Register for an Account](#) [Login](#)

After logging in, click on the [Home](#) tab to get started or click on the [My Records](#) link for status of existing records.

Search... 

[Home](#) [Environmental Health](#)

[Advanced Search](#) ▼

Welcome to the new Citizen Portal

In partnership with Accela, Inc., we are making your interactions with us more efficient, convenient, and interactive.

Submit your EH Complaint [Here](#).

Please Login

Environmental Health online applications require login for security reasons. If you are an existing user, please enter your user name and password in the boxes on the right.

New Users

If you are a first time user, you will need to [register](#) for a Citizen Access account.

This system will enable residents of Oakland County to:

1. Submit applications for an Onsite Sewage Disposal System Permit, Water Well Permit, or Sewage Disposal System Installer License (new or renewal).
2. Print receipts.
3. View Permit status and details.
4. Research property information.

Need Help? Email ehclerks@oakgov.com or call 248 858-1312.

Please use Google Chrome and allow pop-ups for this site.

What would you like to do today?

To get started, select one of the services listed below:

Sign In

USERNAME OR EMAIL:*

PASSWORD:*

[Forgot Password?](#)

SIGN IN

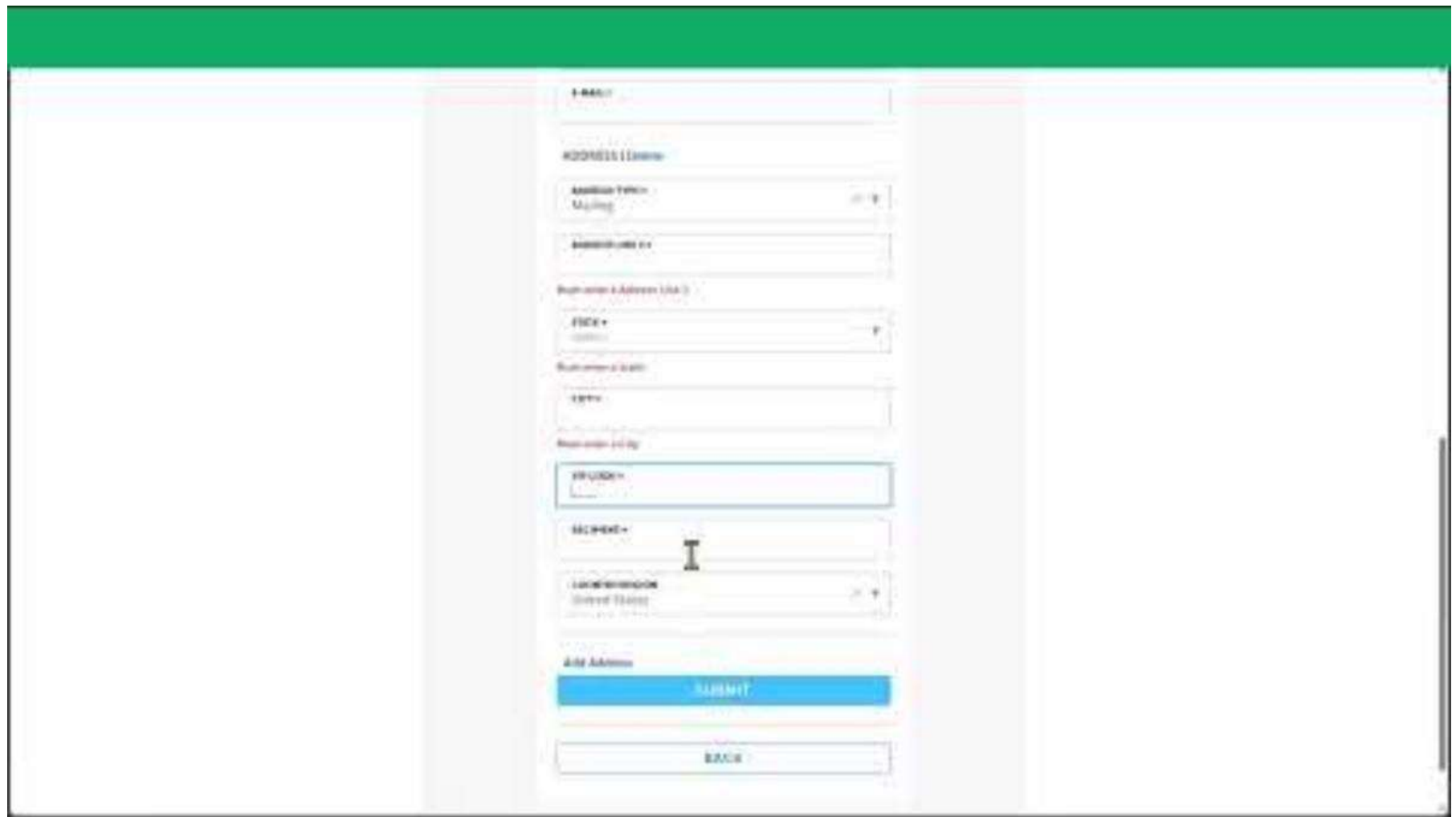
☐ Remember me on this device

Not Registered?

[CREATE AN ACCOUNT](#)



Setting up an ACA Account



The screenshot displays a web form titled "ACA Account Setup" with a green header bar. The form is divided into several sections for data entry:

- PERSONAL INFORMATION:**
 - NAME (Last, First, Middle):** Fields for last name, first name, and middle name.
 - DATE OF BIRTH:** A date selection field.
 - SEX:** A dropdown menu with options for Male and Female.
 - SSN:** A Social Security Number field.
- ADDRESS INFORMATION:**
 - ADDRESS (Street):** A text field for the street address.
 - CITY:** A text field for the city.
 - STATE:** A dropdown menu for selecting a state.
 - ZIP CODE:** A text field for the zip code.
 - PHONE:** A text field for a phone number.
- ACCOUNT INFORMATION:**
 - ACCOUNT TYPE:** A dropdown menu with options for Individual and Family.
 - ACCOUNT NUMBER:** A text field for the account number.
 - ACCOUNT PIN:** A text field for the account PIN.
- ACCOUNT SETUP:**
 - ACCOUNT SETUP:** A section for setting up the account, including a "SUBMIT" button and a "BACK" button.

What you can do in ACA

Logged in as: Claudia Terrell Collections (0) Account Management Logout

After logging in, click on the **Home** tab to get started or click on the **My Records** link for status of existing records.

Search...

Home **Environmental Health**

Create an Application Search Applications

Select a Record Type

Click on the arrow to choose one of the available record types. For assistance contact us at 248-858-1312 or ehclerks@oakgov.com.

?  **Search**

- ▶ Land and Water
- ▼ Food
 - ☐ Food Service Plan Review
 - ☐ New Owner Application
 - ☐ TFU Notice of Intent
- ▶ Body Art
- ▼ EH Complaints
 - ☐ EH Complaint
- ▼ PIN Registration
 - ☐ PIN Registration

[Continue Application »](#)

- ▶ Land and Water
- ▼ Food
 - ☐ Food Service Plan Review
 - ☐ New Owner Application
 - ☐ TFU Notice of Intent
- ▶ Body Art
- ▼ EH Complaints
 - ☐ EH Complaint
- ▼ PIN Registration
 - ☐ PIN Registration

What you can do in ACA

- Food Service Plan Review
 - Brand new build; space was never a restaurant previously
- New Owner Application
 - Changing ownership of an existing establishment
 - Reoccupying a previous establishment
 - Changing concept/use of existing establishment

What you can do in ACA

- TFU Notice of Intent
 - Submit Notice of Intent for TFU operations within Oakland County
 - Request Paid inspections within Oakland County
- EH Complaints
 - Submit a complaint for any EH regulated establishment

Finding your Establishment

- Owner Email address
 - Automatically links establishment to account
- Any other address, must use the PIN Registration
 - Pin information was emailed out from the system earlier this year
 - Email health@oakgov.com if needed

Finding your Establishment

- Searching
- My Collections
 - Won't have access to renew

Linking your Account

The screenshot displays the 'Environmental Health Online Services' portal for Oakland County, Michigan. The header includes the county logo and the text 'Environmental Health Online Services' and 'OAKLAND COUNTY, MICHIGAN'. The main content area is titled 'Linking your Account' and features a 'Create an Application' button. Below this, there is a section for 'File Registration' with a 'File Registration' button. A 'File Details' section follows, containing a table with columns for 'File ID', 'Account Number', and 'File Name'. The table lists three files with IDs 100000000, 100000001, and 100000002, all associated with account number 100000000. At the bottom, there are buttons for 'Link Account', 'Unlink Account', and 'Continue Application'. A footer note states 'Link in Progress! See Help icon for details'.

OAKLAND COUNTY, MICHIGAN
Environmental Health Online Services
OAKLAND COUNTY, MICHIGAN

Linking your Account

Create an Application

File Registration

File Registration

File Details

File ID	Account Number	File Name
100000000	100000000	100000000
100000001	100000000	100000001
100000002	100000000	100000002

Link Account Unlink Account Continue Application

Link in Progress! See Help icon for details

Your Records

Logged in as: Claudia Terrell Collections (1) Account Management Logout

After logging in, click on the **Home** tab to get started or click on the **My Records** link for status of existing records.



Home

Environmental Health

Dashboard

My Records

My Account

Advanced Search ▼

Your Record

[Home](#) [Environmental Health](#)

[Create an Application](#) [Search Applications](#)

Records

Only select AMENDMENT to make changes to existing records, such as permit modifications and partial plan review applications. RENEW option will appear when available.

Showing 1-10 of 12 | [Download results](#) | [Add to collection](#)

☐	Date	Record Number	Record Type	Description	Project Name	Expiration Date	Status	Action
☐	03/10/2026	26TMP-001277	Food Service Amendment		Claudia Test Food Establishment #2			Resume /
☐	03/10/2026	26TMP-001278	Food Service Renewal		Claudia Test Food Establishment #2			Resume /
☐	03/06/2026	26TMP-001146	Food Service Plan Review	dg	xfg			Resume /
☐	03/03/2026	EHFSR-2026-00031	Food Service Renewal		Claudia Test Food Establishment		Closed - Withdrawn	Pay Fees
☐	02/27/2026	26TMP-000934	TFU Notice of Intent	fgh	fgh			Resume /
☐	02/23/2026	26TMP-000734	TFU Notice of Intent	TEST TEST	TEST NOT A REAL NOI			Resume /
☐	02/20/2026	PIN-2026-00140	PIN Registration					
☐	02/16/2026	EHFSL-2026-00005	Food Service License		Claudia Test Food Establishment #2	04/30/2027	Active	Renew At Amendm
☐	02/16/2026	EHFSA-2026-00016	Food Service License Application		Claudia Test Food Establishment #2		Issued	
☐	02/16/2026	EHFSPR-2026-00019	Food Service Plan Review	TEST ESTABLISHMENT	Claudia Test Food Establishment		Operationally Approved	

[< Prev](#) [1](#) [2](#) [Next >](#)

Your Record

☐	03/10/2026	26TMP-001277	Food Service Amendment	Claudia Test Food Establishment #2	Resume /
--------------------------	------------	--------------	------------------------	---------------------------------------	--------------------------

- 26TMP record
- This is a "draft" application that has been started
 - Click Resume to return to and complete the application
 - In the example, this is an Amendment application

Your Record

☐	02/20/2026	PIN-2026-00140	PIN Registration
--------------------------	------------	-----------------------	------------------

- PIN record
- This is your PIN Registration
 - It will just stay on your account

Your Record

☐	02/16/2026	EHFSL-2026-00005	Food Service License	Claudia Test Food Establishment #2	04/30/2027	Active	Renew App Amendmen
--------------------------	------------	----------------------------------	----------------------	---------------------------------------	------------	--------	------------------------------------

- EHFSL – Main Food Service License
 - **Renew App** at the right to renew the application
 - Link will only be available during renewal season
 - **Amendment** – Only used to apply for partial plan review or changes to the establishment
 - **These are two DIFFERENT items**

License Renewal

- Can change the name of the facility and owner's contact information, but cannot change the owner, address or seat count.
 - Reach out to our offices directly

Contact List

Showing 1-3 of 3

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Claudia Terrell		Record Applicant	2488309422		terrellc@oakgov.com	Edit
Claudia Terrell		Organization/Owner			Terrellc@oakgov.com	Edit
		Financial				Edit

Record Applicant

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Third Party Payment System



Log in to Paylt.

New to Paylt? [Create an account.](#)

Email Address

Password

[Show](#)

☐ Remember Me

Log In

[Forgot Password](#)

Or

[Continue as Guest](#)

Your Record

☐	03/03/2026	EHFSR-2026-00031	Food Service Renewal	Claudia Test Food Establishment	Closed - Withdrawn	Pay Fees
--------------------------	------------	----------------------------------	----------------------	---------------------------------	--------------------	--------------------------

- EHFSR – Renewal Record
 - May or may not see
 - If fees are ever due for an establishment, there will be a Pay Fees link

Your Record

☐	02/16/2026	EHFSA- 2026-00016	Food Service License Application	Claudia Test Food Establishment #2	Issued
--------------------------	------------	------------------------------	--	---	--------

EHFSA – License Application for New Establishment/New Owner

Your Record

☐	02/16/2026	EHFSPR- 2026-00019	Food Service Plan Review	TEST ESTABLISHMENT	Claudia Test Food Establishment	Operationally Approved
--------------------------	------------	-------------------------------	-----------------------------	-----------------------	---------------------------------------	-------------------------------

- EHFSPR – Plan Review application
 - Shows Status
 - Can add Documents

Clicking on a Record

- Blue hyperlink

Logged in as: Claudia Terrell Collections (0) Account Management Logout

After logging in, click on the [Home](#) tab to get started or click on the [My Records](#) link for status of existing records.

Search...

[Home](#) **Environmental Health**

Create an Application Search Applications

Record EHFSL-2026-00005:
Food Service License
Record Status: Active
Expiration Date: 04/30/2027

[Add to collection](#) [Post](#)

[Record Info](#) [Payments](#) [Conditions 1](#)

A notice was added to this record on 03/10/2026.
Condition: Amendment Outstanding Severity: Notice
Total Conditions: 1 (Notice: 1) [View Condition](#)

To download your permit:
1. Select Record Info.
2. Select Attachments.
3. Under the Type column, find "Permit".
4. Select the blue link in the Name column and the permit should automatically download in Google Chrome.

Record Details

Project Description:
Claudia Test Food Establishment #2

► **More Details**

[Create Amendment](#) [Renew Application](#)

Within the Record

To download your permit:

1. Select **Record Info**.
2. Select **Attachments**.
3. Under the **Type** column, find "Permit" .
4. Select the blue link in the **Name** column and the permit should automatically download in Google Chrome.

Within the Record

Logged in as: Claudia Terrell

Collections (0)

Account Management

Logout

After logging in, click on the **Home** tab to get started or click on the **My Records** link for status of existing records.

Search...

Q

Home

Environmental Health

Create an Application

Search Applications

Record EHFSL-2026-00005:
Food Service License
Record Status: Active
Expiration Date: 04/30/2027

Add to collection

X Post

Record Info

Payments

Conditions 1

Record Details

Processing Status

Attachments

Inspections

Added to this record on 03/10/2026.
Amendment Outstanding Severity: Notice
Ins: 1 (Notice: 1)

View Condition

2. Select Attachments.

3. Under the Type column, find "Permit".

4. Select the blue link in the Name column and the permit should automatically download in Google Chrome.

Record Details

Project Description:

Claudia Test Food Establishment #2

More Details

Create Amendment

Renew Application

Attachments

Takes a
long time
to load!!

Record EHFSL-2026-00005:
Food Service License
Record Status: Active
Expiration Date: 04/30/2027

Add to collection
Post

Record Info

Payments

Conditions 1

 A notice was added to this record on 03/10/2026.
Condition: Amendment Outstanding Severity: Notice
Total Conditions: 1 (Notice: 1)

View Condition

To download your permit:
1. Select Record Info.
2. Select Attachments.
3. Under the Type column, find "Permit".
4. Select the blue link in the Name column and the permit should automatically download in Google Chrome.

Attachments

The maximum file size allowed is 100 MB.
ade,adp,bat,cmd,com,cpl,exe,hta,htm,html,ins,isp,jar,jsp,jse,jlt,jnl,mda,mde,mht,mhtml,msc,msp,mst,php,plf,scr,scx,shb,sys,vb,vbe,vbs,vxd,wsc,wsl;
are disallowed file types to upload.

Name	Record ID	Record Type	Entity Type	Type	Size	Latest Update
/Food_Inspection_Report_20260208_134015.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.16 KB	02/08/2026
/Food_Inspection_Report_20260208_134359.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.20 KB	02/08/2026
/Food_Inspection_Report_20260208_151112.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.16 KB	02/08/2026
/Food_Inspection_Report_20260208_151523.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.20 KB	02/08/2026
/Food_Inspection_Report_20260208_162253.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	467.91 KB	02/08/2026

< Prev

1234567

Next >

Add

Attachments

Attachments

The maximum file size allowed is 100 MB.

ade, adp, bat, chm, cmd, com, cpl, exe, hta, htm, html, ins, isp, jar, js, jse, lib, lnk, mde, mht, mhtml, msc, msp, msc, php, plf, scr, sct, shb, sys, vb, vbe, vbs, vxd, wsc, wsf, are disallowed file types to upload.

Name	Record ID	Record Type	Entity Type	Type	Size	Latest Update
/Food_Inspection_Report_20260208_134015.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.16 KB	02/08/2026
/Food_Inspection_Report_20260208_134359.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.20 KB	02/08/2026
/Food_Inspection_Report_20260208_151112.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.16 KB	02/08/2026
/Food_Inspection_Report_20260208_151523.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	455.20 KB	02/08/2026
/Food_Inspection_Report_20260208_162253.pdf	EHFSL-2026-00001	Food Service License	Related	Inspection Report	467.91 KB	02/08/2026

< Prev

1

2

3

4

5

6

7

Next >

Add

Attachments

- You can add to your file or download anything that has been attached to your file
 - Including inspections and your license
- If adding, we do not receive a message to let us know to look for it

Attachments

- If looking for your license:
- Newer attachments are at the end (last page)
- Look for an attachment named **2027 LIC/APP**
- Will not be available until your renewal has been processed by our clerical staff

Scheduling an Inspection – Don't Use!

Home Environmental Health

Create an Application Search Applications

Record EHFSL-2026-00005:
Food Service License
Record Status: Active
Expiration Date: 04/30/2027

Add to collection [X Post](#)

Record Info Payments Conditions 1

Record Details
Processing Status
Attachments
Inspections

Added to this record on 03/10/2026.
Amendment Outstanding Severity: Notice
Ins: 1 (Notice: 1)

View Condition

2. Select Attachments.
3. Under the Type column, find "Permit".
4. Select the blue link in the Name column and the permit should automatically download in Google Chrome.

Inspections

Upcoming
[Schedule or Request an Inspection](#)
You have not added any inspections.
Click the link above to schedule or request one.

Completed
There are no completed inspections on this record.

Payments

[Home](#) [Environmental Health](#)

[Create an Application](#) [Search Applications](#)

Record EHFSL-2026-00005:
Food Service License
Record Status: Active
Expiration Date: 04/30/2027

[Add to collection](#)
[X Post](#)

Record Info ▾

Payments ▾

Conditions 1

 A notice was added to this record on 03/10/2026.
Condition: Amendment Outstanding Severity: Notice
Total Conditions: 1 (Notice: 1)

[View Condition](#)

To download your permit:

1. Select Record Info.

2. Select Attachments.

3. Under the Type column, find "Permit" .

4. Select the blue link in the Name column and the permit should automatically download in Google Chrome.

Fees

No records found.

General Search

General Search

General Search

Record Number:

Record Type:

Project Name:

Start Date:



End Date:



License Type:

License Number:

First:

Last:

Name of Business:

Street No.:

 -

Direction:

Street Name:

Street Type:

Parcel No.:

Unit Type:

Unit No.:

City:

State:

Zip:

Applying for Other Items

Logged in as: Claudia Terrell Collections (1) Account Management Logout

After logging in, click on the **Home** tab to get started or click on the **My Records** link for status of existing records.

Search...



Home

Environmental Health

Create an Application

Search Applications

- ▶ Land and Water
- ▼ Food
 - ☐ Food Service Plan Review
 - ☐ New Owner Application
 - ☐ TFU Notice of Intent
- ▶ Body Art
- ▼ EH Complaints
 - ☐ EH Complaint
- ▼ PIN Registration
 - ☐ PIN Registration

Notifications from the System

- Sent to Owner's email address
- From noreply@oakgov.com
- Copies of inspection reports
- Renewal reminders
- Updates on applications

Conclusion

- Questions?

Resource Sharing

- Anything to share or shoutout?
- Any questions or concerns?

Follow-up Survey

Food Service Industry Forum -
April 2026 Meeting





North
Oakland Health Center
1200 N. Telegraph Rd
Pontiac, MI 48341
Phone: 248.858.1280

South
Oakland Health Center
27725 Greenfield Rd
Southfield, MI 48076
Phone: 248.424.7000

NURSE ON CALL PUBLIC HEALTH INFORMATION
800.848.5533 NOC@OAKGOV.COM

OAKGOV.COM/HEALTH @PUBLICHEALTHOC



DAVID COULTER
OAKLAND COUNTY EXECUTIVE

The Oakland County Health Division will not deny participation in its programs based on race, sex, religion, national origin, age or disability. State and federal eligibility requirements apply for certain programs.