

**OAKLAND COUNTY AIRPORT COMMITTEE
AMENDED MINUTES NOVEMBER 13, 2024**

A regular meeting of the Oakland County Airport Committee was called to order by Chairperson Markham at 8:40 a.m. in the Pernick-Aaron Conference Room in the Board of Commissioner's Auditorium.

COMMITTEE MEMBERS PRESENT

Gwen Markham	Chairperson, Commissioner, District # 15
Ajay Raman	Secretary, Commissioner, District # 14
Christine Long	Commissioner, District # 12
Philip Weipert	Commissioner, District # 13
Penny Luebs	Commissioner, District # 2
J. David VanderVeen	Executive Designee

ABSENT WITH NOTICE

None

OTHERS PRESENT

Cheryl Bush	Manager of Aviation
Lisa McWhinnie	Clerical Support

PUBLIC COMMENT

No public comment at this time.

MINUTES OF OCTOBER 16, 2024

Long moved approval of the minutes of the October 16, 2024 meeting as submitted. Seconded by Luebs.

Motion carried unanimously on a roll call vote.

FAA TRAFFIC REPORT THROUGH OCTOBER 2024

Raman moved to receive and file the FAA Traffic Report through September 2024. Seconded by VanderVeen.

Motion carried unanimously on a voice vote.

STATEMENT OF OPERATIONS AND EXPENDITURES FOR AUGUST 2024

Long moved to receive and file the Statement of Operations and Expenditures for August 2024. Seconded by Luebs.

Motion carried unanimously on a voice vote.

**MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) BIL GRANT ACCEPTANCE
= OAKLAND/TROY AIRPORT RUNWAY RECONSTRUCT RWY 10/28 LIGHTING -
CONSTRUCTION**

The County is in receipt of MDOT Contract #2024-0845 for Oakland/Troy Airport to Reconstruct Runway Lighting 10/28 Construction.

Raman moved approval of the MDOT Grant Acceptance-Reconstruct Runway Lighting 10/28 -Construction subject to ratification by the Oakland County Board of Commissioners. Seconded by Weipert.

Motion carried unanimously on a roll call vote.

**OAKLAND COUNTY INTERNATIONAL AIRPORT LAND LEASE TERMINATION - WLA
HOLDINGS, LLC (WHAM)**

Weipert moved approval of Airport Land Lease Termination at Oakland County International Airport for WLA Holdings, LLC (WHAM).

Motion carried unanimously on a roll call vote.

**OAKLAND COUNTY INTERNATIONAL AIRPORT LAND LEASE – BOARDWALK HANGAR
CO., LLC**

Long moved approval of Airport Land Lease at Oakland County International Airport between the County and Boardwalk Hangar Co., LLC for a period of 20 years to November 30, 2044. Seconded by Luebs.

Motion carried unanimously on a roll call vote.

PROPOSED LAND LEASE RATE INCREASE 2025-2026

A proposal to increase land lease rates for 2025 – 2026 from \$.30 to \$.31 per square foot to offset increasing costs was proposed. The increase will generate additional revenue of \$58,338.29 per year. The last land lease rate increase was instituted in 2023.

VanderVeen moved approval of the Proposed Land Lease Rate Increase for 2025-2026. Seconded by Raman.

Approval of the land lease rate increase was approved unanimously on a roll call vote.

Other rate increases going into effect on January 1, 2025 include:

- Fuel Flowage fee increase from \$.10 to \$.11 per gallon for an additional projected annual revenue of \$108,207.88.
- Car Rental Concessions increase from 8% with \$200 minimum to 10% with \$300 minimum with an additional projected annual revenue of \$43,439.58.
- Tie-Downs rental rates will increase from \$65 to \$100 per month for tenants at Oakland/Troy and Oakland/Southwest Airports generating for an additional projected annual revenue of \$2,520 per year.

VanderVeen moved approval of the Rate increase for Fuel Flowage; Car Rental Concessions and Tie-Down rental rates. Seconded by Raman.

OTHER BUSINESS

A Request for Proposal (RFP) for a long-term airport land lease and development of a vacant parcel at Oakland County International Airport is currently being advertised. Proposals are being accepted through November 20, 2024. A Selection Committee has been formed and will hear presentations from each of the proponents on Dec. 5.

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:30 a.m.