

OAKLAND COUNTY AIRPORT COMMITTEE
MAY 15, 2024

A regular meeting of the Oakland County Airport Committee was called to order by Chairperson Markham at 1:35 p.m. in the Pernick-Aaron Conference Room in the Board of Commissioner's Auditorium.

COMMITTEE MEMBERS PRESENT

Gwen Markham	Chairperson, Commissioner, District # 15
J. David VanderVeen	Vice Chairperson
Ajay Raman	Secretary, Commissioner, District # 14
Christine Long	Commissioner, District # 12
Philip Weipert	Commissioner, District # 13

ABSENT WITH NOTICE

Penny Luebs	Commissioner, District # 17
-------------	-----------------------------

OTHERS PRESENT

Cheryl Bush	Manager of Aviation
Jody Hall	Corporation Counsel
Scott Petz	Dickensen Wright
David Timmis	VanderVeer Garzia
David Houbeck	VanderVeer Garzia
Chris Stein	Peninsula Aviation
Devyn Spillane	Peninsula Aviation
Lisa McWhinnie	Clerical Support

AMENDMENT TO AGENDA

Weipert moved to revise Agenda and address the Closed Sessions topics prior to the start of the regular business meeting. Seconded by Long.

Motion carried unanimously on a roll call vote.

**OAKLAND COUNTY INTERNATIONAL AIRPORT: AUTHORIZATION TO DISCUSS
LEGAL CASE**

Weipert moved the meeting be closed for the purpose of discussing a legal case at Oakland County International Airport. Seconded by Raman.

Motion carried unanimously on a roll call vote with Luebs absent.

The meeting was closed at 1:40 p.m.

The meeting resumed in open session at 2:10 p.m.

Long moved the meeting resume open session. Seconded by Raman.

Motion carried unanimously on a roll call vote with Luebs absent.

OAKLAND/TROY AIRPORT: AUTHORIZATION TO DISCUSS LEGAL CASE

Weipert moved the meeting be closed for the purpose of discussing a legal case at Oakland/Troy Airport. Seconded by Raman.

Motion carried unanimously on a roll call vote with VanderVeen and Luebs absent.

The meeting was closed at 2:12 p.m.

The meeting resumed in open session at 2:40 p.m.

Long moved the meeting resume open session. Seconded by Raman.

Motion carried unanimously on a roll call vote with VanderVeen and Luebs absent.

PUBLIC COMMENT

Chris Stein and Devyn Spillane are new to Peninsula Aviation at Oakland County International Airport and wanted to introduce themselves to the Airport Committee.

MINUTES OF APRIL 3, 2024 MEETING

Long moved approval of the minutes of April 3, 2024 meeting as submitted. Seconded by Markham.

Motion carried unanimously on a voice vote.

FAA TRAFFIC REPORT FOR APRIL 2024

Raman moved to receive and file the FAA Traffic Report for April 2024. Seconded by Weipert.

Motion carried unanimously on a voice vote.

STATEMENTS OF OPERATIONS AND EXPENDITURES FOR FEBRUARY AND MARCH 2024

Raman moved to receive and file the Statement of Operations and Expenditures for February and March 2024. Seconded by Long.

Motion carried unanimously on a voice vote.

OAKLAND COUNTY INTERNATIONAL AIRPORT LAND LEASE: CHARTER TOWNSHIP OF WATERFORD

Long moved approval of the Land Lease with the Charter Township of Waterford to extend the land lease for a period of one year, to April 30, 2025. Approval was then given to extend the Lease for an additional 60 days, expiring June 30, 2025, to allow for the conclusion of the soccer season. Seconded by Weipert.

Motion carried unanimously on a roll call vote.

MICHIGAN DEPARTMENT OF TRANSPORTATION CONTRACT FOR AUTOMATED WEATHER OBSERVATION SYSTEM (AWOS) AT OAKLAND/TROY AIRPORT

The County is in receipt of MDOT Contract for the operation and maintenance of an Automated Weather Observation System (AWOS) at Oakland/Troy Airport.

Raman moved approval of MDOT – Office of Aeronautics Contract for the Automated Weather Observation System Contract. Seconded by Weipert.

Motion carried unanimously on a roll call vote.

**REQUEST FOR QUALIFICATIONS (RFQ) FOR THE DEVELOPMENT OF A SAFETY
MANAGEMENT SYSTEM (SMS) IMPLEMENTATION PLAN**

An RFQ has been prepared for the purpose of acquiring a consultant to develop a Safety Management System (SMS) at Oakland County International Airport. The County of Oakland intends to select a consultant to assist in the development. The project is anticipated to be initiated in Spring 2024. The project is expected to be funded in-full or in-part with funds and/or multiple grants from the Federal Aviation Administration (FAA), State of Michigan, and/or local sources.

Long moved approval for the selection of consultant for development of Safety Management System (SMS) implementation plan. Seconded by Raman.

Motion carried unanimously on a roll call vote.

ADJOURNMENT

There being no further business, the meeting was adjourned at 3:00 p.m.