

**OAKLAND COUNTY AIRPORT COMMITTEE
JANUARY 31, 2024**

A regular meeting of the Oakland County Airport Committee was called to order by Chairperson Markham at 1:15 p.m. in the Pernick-Aaron Conference Room in the Board of Commissioner's Auditorium.

COMMITTEE MEMBERS PRESENT

Christine Long	Commissioner, District #12
Penny Luebs	Commissioner, District #2
Gwen Markham	Commissioner, District #15
Ajay Raman	Commissioner, District #14
Philip Weipert	Commissioner, District #13
J. David VanderVeen	Executive Designee

OTHERS PRESENT

Cheryl Bush	Manager of Aviation
Lisa Marie McWhinnie	Aviation Support Staff

ELECTION OF OFFICERS

Long moved that Gwen Markham serve as Chairperson. Seconded by Weipert. Motion carried unanimously on a roll call vote.

Long moved that David VanderVeen serve as Vice Chairperson. Seconded by Weipert. Motion carried unanimously on a roll call vote.

Long moved that Raman serve as Secretary. Seconded by Weipert. Motion carried unanimously on a roll call vote.

MINUTES OF SEPTEMBER 20, 2023 MEETING

Long moved approval of the minutes of September 20, 2023, meeting as printed. Seconded by Luebs.

Motion carried unanimously on a voice vote.

FAA TRAFFIC REPORTS FOR SEPTEMBER, OCTOBER, NOVEMBER AND DECEMBER, 2023

Luebs moved to receive and file the FAA Traffic Reports for September, October, November and December. Seconded by Weipert.

Motion carried unanimously on a voice vote.

STATEMENT OF OPERATIONS AND EXPENDITURES FOR SEPTEMBER, OCTOBER, AND NOVEMBER, 2023

Raman moved to receive and file the Statement of Operations and Expenditures for September, October and November 2023. Seconded by Luebs.

Motion carried unanimously on a voice vote.

CONSULTANT PROCUREMENT SELECTION – ARCHITECTURAL/ENGINEERING SERVICES FOR MULTIPLE AIRPORT DEVELOPMENT PROJECTS AT OAKLAND COUNTY INTERNATIONAL AIRPORT AND OAKLAND/SOUTHWEST AIRPORT

An RFQ was advertised on October 6, 2023, for Architectural/Engineering Services for multiple projects at Oakland County International Airport and Oakland/Southwest Airport. A selection committee was formed by airport personnel to review submissions and the committee unanimously selected Mead & Hunt.

Luebs moved approval of Mead & Hunt as Consultant for Architectural/Engineering Services for Multiple Airport Development Projects at Oakland County International Airport and Oakland/Southwest Airport. Seconded by Raman.

Motion carried unanimously on a roll call vote.

CONSULTANT PROCUREMENT SELECTION – PLANNING SERVICES FOR MULTIPLE AIRPORT DEVELOPMENT PROJECTS AT OAKLAND COUNTY INTERNATIONAL AIRPORT AND OAKLAND/SOUTHWEST AIRPORT

An RFQ was advertised on October 6, 2023, for Planning Services for multiple projects

at Oakland County International Airport and Oakland/Southwest Airport. A selection committee was formed by airport personnel to review submissions and the committee unanimously selected Mead & Hunt.

Luebs moved approval of Mead & Hunt as Consultant for Planning Services for Multiple Airport Development Projects at Oakland County International Airport and Oakland/Southwest Airport. Seconded by Raman.

Motion carried unanimously on a roll call vote.

APPROVAL TO ADD VEHICLE TO AIRPORT FLEET

Airport requires an additional vehicle to optimize productivity by seasonal employees. A used vehicle is available from the County Garage at a cost of \$7000.00.

Weipert moved approval to add a vehicle to the Airport fleet with purchase of a used vehicle from County Garage. Seconded by Luebs.

Motion carried unanimously on a roll call vote.

OTHER BUSINESS

A word of thanks and gratitude in remembrance of the late Commissioner Gary McGillivray for his years of service to the Airport Committee. He will be missed.

A brief update on the legal case with FanAero/Contact Aviation. The case was resolved in arbitration in November 2023 and a Settlement Agreement is being prepared to memorialize the agreed-upon resolution.

A brief update on the dispute with the Midtown Shopping Center in Troy regarding obstructions to airspace that must be mitigated to maintain state licensing. A Geotech survey has been completed and the final report is being prepared for potential litigation. Commissioner Raman recommended a timeline for resolution be defined.

The 2024 NFL draft will be held in Detroit from April 25 – 27, 2024 which could draw a significant amount of aircraft traffic to PTK.

2024 PROPOSED MEETING SCHEDULE

The Committee agreed to the following meeting dates for 2024. All meetings will take place after the Finance Committee meetings.

- March 6, 2024, at 12:30 p.m.
- May 15, 2024, at 12:30 p.m.
- July 24, 2024, at 12:30 p.m.
- September 11, 2024, at 12:30 p.m.
- November 13, 2024, at 12:30 p.m.

ADJOURNMENT

There being no further business, the meeting was adjourned at 1:55 p.m.